



THE HOME PAGE

March 2016

THE GATEWAY

460 Davis Court, San Francisco, CA 94111

PHONE ADMINISTRATION

24/7

415-434-2000 Fax 415-989-5034

SERVICE COORDINATOR

LaVerne Smith 434-5707

LEASING

415-434-5700 Fax 415-403-5739

LEASING PROFESSIONALS

Shirley Lau
Leasing Manager 434-5701
Rivera Anderson 434-5714
Eileen Chun
Leasing Administrator 434-5704
Robert Aubrey 434-5716
Vincent Clerou 434-5703

FITNESS CENTER 616-8800

TENNIS/SWIM CLUB 616-8802

LAUNDROMAT

Vista West 693-9478
Vista North 989-0915
Vista South 986-1963
Vista East 989-3124

Desoto Cab Sentex Code #888

OFFICE HOURS

LEASING

9:00 a.m. - 6:00 p.m. 7 Days

ADMINISTRATION & SERVICE

8:00 a.m. - 5:00 p.m.
Monday - Friday

www.thegateway.com

We would like to introduce our new website www.theGateway.com where you will be able to find many of our past and upcoming newsletters as well as more information regarding our community.

In an effort to go green commencing March 2016 the newsletter will no longer be included with your monthly statement. Copies will be available at each lobby as well at the Administrative Office. A soft copy will be available on our website at <http://www.thegateway.com/newsletters.aspx>.

Just a reminder -- daylight savings time begins on Sunday, March 13, 2016. Please remember to turn your clocks forward one hour.

Trespassing

When you enter the front door to your building, please be aware of persons who may attempt to walk behind you into the building without using their KAC card. Intruders have accessed the buildings and the rooftops by following residents as they enter the building. Please remember that The Gateway buildings have controlled, not secure, access. Your help in excluding those persons who are not authorized to enter your building, is greatly appreciated.

The Gateway will again offer Dynamic Parking from March 17 thru 18 & March 25 thru March 27. The cost will be \$40 per day.

Overwatering

With the wet weather we have been getting reports of residents taking advantage of spring cleaning and washing their balcony off and having it overflow onto their below neighbors. We would like to insure that you are aware that allowing water to overflow your balcony is strictly prohibited at The Gateway.

For your reference, when dirty water from balcony cleaning or plant watering, is allowed to flow over the sides of balconies, it can cause damage to patio furniture, dirty newly cleaned windows or possibly fall on other residents who are enjoying their balcony. It can also cause damage to The Gateway building.

Reminder! Fire Hazard!

Do not throw cigarette butts – or worse – burning cigarette stubs over your balcony onto living spaces below. Please be cognizant of the apartments below you, especially the third floor where these lit cigarettes often wind up. Not long ago, a resident reported a lit cigarette fell and burned several holes onto to their children's patio toys. Please help keep the Gateway fire-free.

Package deliveries have increased with various online vendors. The package rooms cannot accommodate the volume of delivered parcels unless they are retrieved on a timely basis. Policies and procedures regarding the acceptance and retrieval of packages are as follows:

- The Gateway accepts signature required, non-perishable, average-sized packages on your behalf when you are away from home. Average-sized packages are packages that are 36 inches or less in length and/or 50 pounds or less in weight.
- Accepted packages are stored in the Package Room that is located in the lobby of your building.
- Packages should be retrieved from the Package Room within two (2) days otherwise they will be sent back.
- Packages may be retrieved daily from 8:00 a.m. to 8:00 p.m. Door Attendants will retrieve packages when they are on duty.
- In an effort to increase Patrol time we highly encourage you to pick up your packages when the doormen are on duty.
- **Signature not required, perishable, over-sized and/or over-weight packages will not be accepted.**
- **Delivery services can directly deliver signature not required, perishable, over-sized and/or over-weight packages to your apartment when you are at home to accept the delivery.**

Recycle for Change

There is a Recycle for Change donation box in each apartment building. They will be able to accept the following items: clothing, shoes, handbags, backpacks, suitcases, toys, bedding towels, & books. They will not be able to accept furniture, items that do not fit in the drop off box, hazardous waste, or any electronics in non-working condition.

The donation boxes are located as follows:

Vista West – On the lobby level area between the mailboxes and the entry way to the garage

Vista North – On the basement level next to the recycling area in the garage

Vista South – On the second floor in front of the elevators

Vista East – On the lobby level in the next to the recycling area in the garage