



THE HOME PAGE

April 2016

THE GATEWAY

460 Davis Court, San Francisco, CA 94111

PHONE ADMINISTRATION

24/7

415-434-2000 Fax 415-989-5034

SERVICE COORDINATOR

LaVerne Smith 434-5707

LEASING

415-434-5700 Fax 415-403-5739

LEASING PROFESSIONALS

Shirley Lau

Leasing Manager 434-5701

Rivera Anderson 434-5714

Eileen Chun

Leasing Administrator 434-5704

Robert Aubrey 434-5716

Vincent Clerou 434-5703

FITNESS CENTER 616-8800

TENNIS/SWIM CLUB 616-8802

LAUNDROMAT

Vista West 693-9478

Vista North 989-0915

Vista South 986-1963

Vista East 989-3124

Desoto Cab Sentex Code #888

OFFICE HOURS

LEASING

9:00 a.m. - 6:00 p.m. 7 Days

ADMINISTRATION & SERVICE

8:00 a.m. - 5:00 p.m.

Monday - Friday

www.thegateway.com

We would like to remind you that on our new website www.theGateway.com, you can view many of our past and upcoming newsletters as well as more information regarding our community.

In an effort to **go green** as of March 2016, the **newsletter** was no longer included with your monthly statement. Copies will be available at each lobby as well as the Administrative Office. A soft copy will be available on our website at <http://www.thegateway.com/newsletters.aspx>

The **Goodwill** Spring donation drive will be held on Saturday, April 9, 2016, from 10:00 a.m. until 2:00 p.m. in Davis Court. You may find a list of items that Goodwill will accept at www.sfgoodwill.org. The Gateway will post announcements a few days before the donation date to remind you about this event.

Trespassing

When you enter the front door to your building, please be aware of persons who may attempt to walk behind you into the building without using their KAC card. Intruders have accessed the buildings and the rooftops by following residents as they enter the building. Please remember that The Gateway buildings have controlled, not secure, access. Your help in excluding those persons who are not authorized to enter your building, is greatly appreciated.

Overwatering

With the wet weather we have been getting reports of residents taking advantage of spring cleaning and washing their balcony off and having it overflow onto their below neighbors. We would like to insure that you are aware that allowing water to overflow your balcony is strictly prohibited at The Gateway.

For your reference, when dirty water from balcony cleaning or plant watering, is allowed to flow over the sides of balconies, it can cause damage to patio furniture, dirty newly cleaned windows or possibly fall on other residents who are enjoying their balcony. It can also cause damage to The Gateway building.

Washing Machines

Please use high efficiency liquid detergents ("HELD") when doing your wash. The Maytag machines were designed to use less water due to the suds suppressors contained in the HELD. Maytag's instructions for the washing machines are as follows: "Front load High Efficiency washers are designed to use high efficiency liquid detergents, which contain suds suppressors, thereby reducing or eliminating suds. When less suds are produced, the load tumbles more efficiently and cleaning results are maximized." If you have regular liquid detergent and would like to use it up before purchasing HELD, do not use more than ¼ cup of detergent. NEVER USE POWDER DETERGENT! Please see the posters in the laundry rooms for additional information.

Please take your clothes out of the washer and/or dryers as soon as the cycle has finished. On high demand days, your neighbors would be most grateful.

Garage Entrances

We have received reports of resident vehicles blocking garage entrances, especially in the Davis courtyard, to drop off a guest, groceries, packages, etc. Please be considerate of other residents and not block the garage entrances or exits when loading and unloading.

Recycle for Change

As a reminder there is a **Recycle for Change** donation box in each apartment building. They accept the following items: clothing, shoes, handbags, backpacks, suitcases, toys, bedding towels, & books. They will not accept furniture, items that do not fit in the drop off box, hazardous waste, or any electronics in non-working condition.

The donation boxes are located as follows:

Vista West – On the lobby level area between the mailboxes and the entry way to the garage

Vista North – On the basement level next to the recycling area in the garage

Vista South – On the second floor in front of the elevators

Vista East – On the lobby level in the next to the recycling area in the garage