



THE HOME PAGE

November 2016

THE GATEWAY

460 Davis Court, San Francisco, CA 94111

PHONE ADMINISTRATION

24/7

415-434-2000 Fax 415-989-5034

SERVICE COORDINATOR

LaVerne Smith 434-5707

LEASING

415-434-5700 Fax 415-403-5739

LEASING PROFESSIONALS

Shirley Lau

Leasing Manager 434-5701

Rivera Anderson 434-5714

Eileen Chun

Leasing Administrator 434-5704

Vincent Clerou 434-5703

FITNESS CENTER 616-8800

TENNIS/SWIM CLUB 616-8802

LAUNDROMAT

Vista West 693-9478

Vista North 989-0915

Vista South 986-1963

Vista East 989-3124

Desoto Cab Sentex Code #888

OFFICE HOURS

LEASING

9:00 a.m. - 6:00 p.m. 7 Days

ADMINISTRATION & SERVICE

8:00 a.m. - 5:00 p.m.
Monday - Friday

www.thegateway.com

The Gateway would like to wish everyone a Happy Thanksgiving.

The Administrative and Leasing offices will be closed on Thursday, November 24, 2016, Thanksgiving Day, and Friday, November 25, 2016.

The Goodwill Fall donation drive will be held on Saturday, October 29, 2016, from 10:00 a.m. until 2:00 p.m. in Davis Court. You may find a list of items that Goodwill will accept at www.sfgoodwill.org The Gateway will post announcements a few days before the donation date to remind you about this event.

Package deliveries increase dramatically during the holidays. The package rooms cannot accommodate the volume of delivered packages unless they are retrieved on a timely basis. Policies and procedures regarding the acceptance and retrieval of packages are as follows:

- The Gateway accepts signature required, non-perishable, average-sized packages on your behalf when you are away from home. Average-sized parcels are packages that are 36 inches or less in length and/or 50 pounds or less in weight.
- Accepted packages are stored in the Package Room that is located in the lobby of your building.
- Parcels should be retrieved from the Package Room within two (2) days or they will be returned to sender
- Parcels may be retrieved daily from 8:00 a.m. to 8:00 p.m.
- Door Attendants will retrieve packages when they are on duty.
- The Patrol Staff will retrieve packages when the Door Attendants are not on duty.
- Call **415-434-2000** between 8:00 a.m. to 8:00 p.m. for assistance when the Door Attendants are not on duty or available.
- Signature not required, perishable, over-sized and/or over-weight packages will not be accepted.
- Delivery services can directly deliver signature not required, perishable, over-sized and/or over-weight packages to your apartment when you are at home to accept the delivery.

In 1989, former Mayor Art Agnos and the Board of Supervisors of the City and County of San Francisco passed a Rent Stabilization and Arbitration Fee which requires the owner of dwelling units to pay an annual fee per rental unit. According to the former Mayor and the Board of Supervisors, owners are entitled to recover some, or all, of this fee from each rental unit. The fee for the current fiscal year is \$40.00 per rental unit of which \$20.00 per rental unit may be recovered.

Your November rent statement reflects the \$20.00 fee if you were in occupancy of your apartment on November 1, 2016. The fee is due and payable within 30 days of receipt of the November rent statement.

In prior years the Tax Collector sent individual Statements of Fees Due. However, these fees have been added to the Golden Gateway Center SPE, LLC property tax bills and will be paid to the San Francisco Tax Collector prior to the due date of December 10, 2016.

Advice regarding these fees may be obtained from the San Francisco Residential Stabilization and Arbitration Office at 25 Van Ness Avenue, Suite #320, San Francisco, California 94102, phone **(415) 252-4600**

Walgreens would like to again offer flu shots at Sydney Walton Park.

Who: Gateway Residents

What: Flu Shot Event hosted by Walgreens (Free flu shots are on a first come first serve basis) *Restrictions may apply

When: Wednesday, November 2, 10 a.m.-12noon

Where: Sydney Walton Park

Note: If you are planning on getting your flu shot, please complete the Vaccine Consent Form. A printable pdf-form is located on the Walgreens website. Below is the direct link or URL.

https://www.walgreens.com/pharmacy/immunization/var/immunizationVARFormController.jsp?VAR_SOURCE=dashboard