



# THE HOME PAGE

April 2017

## THE GATEWAY

460 Davis Court, San Francisco, CA 94111

### PHONE ADMINISTRATION

24/7

415-434-2000 Fax 415-989-5034

### SERVICE COORDINATOR

LaVerne Smith 434-5707

### LEASING

415-434-5700 Fax 415-403-5739

### LEASING PROFESSIONALS

Shirley Lau  
Leasing Manager 434-5701  
Rivera Anderson 434-5714  
Eileen Chun  
Leasing Administrator 434-5704  
Vincent Clerou 434-5703

**FITNESS CENTER** 616-8800

**TENNIS/SWIM CLUB** 616-8802

### LAUNDROMAT

Vista West 693-9478  
Vista North 989-0915  
Vista South 986-1963  
Vista East 989-3124

**Desoto Cab** Sentex Code #888

### OFFICE HOURS

#### LEASING

9:00 a.m. - 6:00 p.m. 7 Days

#### ADMINISTRATION & SERVICE

8:00 a.m. - 5:00 p.m.  
Monday - Friday

[www.thegateway.com](http://www.thegateway.com)

### Trespassing

When you enter the front door to your building, please be aware of persons who may attempt to walk behind you into the building without using their KAC card. Intruders have accessed the buildings and the rooftops by following residents as they enter the building. Please remember that The Gateway buildings have controlled, not secure, access. Your help in excluding those persons who are not authorized to enter your building, is greatly appreciated.

### Quiet Hours

As a reminder the Gateway would like to remind our residents and their guests of the quiet time observed is 10:00 PM to 8:00 AM. Please report any nuisance to our 24/7 Front Desk. The nuisance must be confirmed by one of our patrol staff members in order for management to properly and effectively address the concern(s).

### Non-Smoking Policy

As a reminder the Gateway is a non-smoking community. If a lease was signed after June 2014, the lessees are governed under the non-smoking policy. All prior signed leases are grand-fathered under the old ordinance. Please refer to your lease copy for details.

### Overwatering

With the wet weather we have been getting reports of residents taking advantage of spring cleaning and washing their balcony off and having it overflow onto their below neighbors. We would like to insure that you are aware that allowing water to overflow your balcony is strictly prohibited at The Gateway.

For your reference, when dirty water from balcony cleaning or plant watering, is allowed to flow over the sides of balconies, it can cause damage to patio furniture, dirty newly cleaned windows or possibly fall on other residents who are enjoying their balcony. It can also cause damage to The Gateway building.

### Washing Machines

Please use high efficiency liquid detergents ("HELD") when doing your wash. The Maytag machines were designed to use less water due to the suds suppressors contained in the HELD. Maytag's instructions for the washing machines are as follows: "Front load High Efficiency washers are designed to use high efficiency liquid detergents, which contain suds suppressors, thereby reducing or eliminating suds. When less suds are produced, the load tumbles more efficiently and cleaning results are maximized." If you have regular liquid detergent and would like to use it up before purchasing HELD, do not use more than ¼ cup of detergent. NEVER USE POWDER DETERGENT! Please see the posters in the laundry rooms for additional information.

**Please take your clothes out of the washer and/or dryers as soon as the cycle has finished. On high demand days, your neighbors would be most grateful.**

### Garage Entrances

We have received reports of resident vehicles blocking garage entrances, especially in the Davis courtyard, to drop off a guest, groceries, packages, etc. Please be considerate of other residents and not block the garage entrances or exits when loading and unloading.

### Recycle Tip

Please remember to recycle gift and shipping boxes you received by breaking them down and taking them to the recycling area in your building. *Do not force boxes down the recycling disposal chute nor leave them on the trash room floor.* This practice can cause a blockage in the chute, damage the chute, and last but not least, seriously inconvenience your neighbors.