



# COUNTRY CLUB VILLAGE APARTMENTS

1200 Office Park Road | West Des Moines, Iowa | 515-223-1180



### Office

Lindsay Schlatter  
Christine Connor  
Abigail Cornett  
Jentry Saltzman

### Maintenance

Jamie Matheny  
Kevin Christensen  
Levi Killinger

### Office Hours

MON : 9:00—5:30  
TUES : 9:00—6:30  
WED : 9:00—5:30  
TH : 9:00—5:30  
FRI : 9:00—5:30  
SAT : 10:00—4:00  
SUN : CLOSED

### Office

515-223-1180

### Emergency

### Maintenance

515-729-3599



## Winter Is Coming...

As we start heading into winter please remember that when parking cars to make sure your front fender isn't over the sidewalk. This makes things very difficult for maintenance to shovel, therefore posing a safety hazard for those walking on the sidewalks. We appreciate your cooperation and understanding in advance!

## Office Closings

Please note that the office will be closed on Thursday, November 22nd for Thanksgiving. We will reopen Friday, November 23rd at 9AM.

## Heat Best Practices

Please keep in mind there is only one heat return vent in the hallway in your apartment. For proper air movement for heating and cooling, it's best for the doors within your apartment to stay open.

## Big Ticket Trash Items

For big ticket items at the dumpsters, please buy a big ticket item from West Des Moines. After doing so, you may place this item near the dumpster with the ticket and we will call for pickup.



## Welcome Jentry

Starting on October 31st you will be seeing a new face in the front office. Make sure to wish Jentry a warm CCV welcome! We are lucky to have her as the new leasing agent!

## Social Media

Follow our Facebook and Instagram pages for updates and giveaways





Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1 RENT DUE!	2	3
4	5	6 LATE FEES ASSESSED!	7	8	9	10
11	12	13 ANNUAL BAITING 1202P-1252	14	15	16	17
18	19	20	21	22 HAPPY THANKSGIVING! OFFICE CLOSED	23 BLACK FRIDAY SHOPPING!	24
25	26	27	28	29	30	

### Online Payment Updates

We will no longer be accepting American Express as an option for online credit card payments with our current payment processing system. We apologize for any inconveniences this may cause!

### December Resident Event

Be on the lookout for more information regarding our December resident event! Information will be distributed once the event is finalized. If you have any suggestions for upcoming events, please let the office know!