



COUNTRY CLUB VILLAGE APARTMENTS

1200 Office Park Road | West Des Moines, Iowa | 515-223-1180



Office

Lindsay Schlatter
Christine Connor
Abigail Cornett
Jentry Saltzman

Maintenance

Jamie Matheny
Kevin Christensen
Levi Killinger

Office Hours

MON : 9:00—5:30
TUES : 9:00—6:30
WED : 9:00—5:30
TH : 9:00—5:30
FRI : 9:00—5:30
SAT : 10:00—4:00
SUN : CLOSED

Office

515-223-1180

Emergency Maintenance

515-729-3599

Fireplace Safety

We want to give you a reminder regarding fireplace safety as we head into colder months. All fireplaces on property are woodburning, not gas. If you haven't used your fireplace before or would like a refresher on how to properly use it, please feel free to reach out to the office or maintenance staff. We would be happy to setup a time for us to show you the proper procedures!

Information Updates!

If you've switched phone numbers, emails, or have a new car please make sure to get these updated with the office. We want to have all this information as updated as possible to make it easiest to communicate with you!

Laundry Room Windows

We have noticed that windows are being left open in laundry rooms throughout the buildings. Please make sure these are closed during the winter months!

December Resident Events

Thank you to all who attended our Holiday Bingo Party and participated in our Decorating Competition! Congratulations to all of the winners!

Snow Removal Reminder

As we head into winter please remember that when parking cars to make sure the fender isn't over the sidewalk. This makes it very difficult for maintenance to shovel, therefore posing a safety hazard for those walking on the sidewalks and risks accidental damages to vehicles or CCV equipment. We appreciate your cooperation and understanding in advance!

Parking Lot Etiquette

Per the terms of your lease, you are allowed two vehicles per unit that must be operable, fully licensed, and in presentable conditions. Please also ensure you are only taking up one spot when parking your vehicle and you are not parking on the lines. This allows all residents to have enough parking near their building and lowers the risk for accidents.

Social Media

Follow our Facebook and Instagram pages for updates and giveaways





Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		1 RENT DUE! HAPPY NEW YEAR! OFFICE CLOSED	2	3	4	5
6 LATE FEES ASSESSED!	7	8 PEST CONTROL 1180-1202	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Office Closings

The CCV office will be closed on New Year's Eve! We hope you all have a Happy New Year!

Next Resident Event?

What would you like to see for our next resident event? Email your ideas to info@countryclubvillageapartments.com!