

# Good Friends Make Great Neighbors!

## Refer a Friend to Your Community & Earn \$250 Referral Fee!!

We hope that you're happy in your home and enjoy telling others about your experience. One of our favorite things is having someone visit us and say they heard about our community from one of our current residents - it is the ultimate compliment!

### In order to receive your referral fee, you and the person you refer must carefully follow these instructions:

1. You must fully complete the **referral information** and **resident information below**.
2. Cut the referral form at the dotted line and give it to the person you are referring.
3. The person you refer must sign a 12-month or longer lease.
4. The person you refer must present this completed form to our leasing staff on their first appointment. (If the person you refer is applying online, they must submit the referral form via email to their leasing agent and must bring in this completed form the day they come in to sign the lease.)
5. The person you refer must list on the application the name of the resident that referred them.
6. If the person you refer has already contacted us via telephone, in person or via email prior to providing us this completed referral form, the referral is not valid.

**Thank You for Referring Your Friends!**

PLEASE NOTE THAT YOU MUST FOLLOW ALL OF THE STEPS LISTED ABOVE IN ORDER TO RECEIVE YOUR REFERRAL FEE!

REFERRAL FEES WILL BE ISSUED 60 DAYS FROM THE DATE THE REFERRED TENANT MOVES IN. REFERRAL FEES WILL **ONLY** BE PAID AS A CREDIT TOWARDS RENT & YOU MUST BE A CURRENT RESIDENT, IN GOOD STANDING AT THE TIME THE REFERRAL FEE IS ISSUED. THE PERSON YOU REFER MUST ALSO BE IN GOOD STANDING.

NOT APPLICABLE TOWARDS DELINQUENT ACCOUNTS



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## Refer a Friend

### Referral Information:

Referral Name: \_\_\_\_\_ Referral Phone #: \_\_\_\_\_

### Resident Information:

Resident Name: \_\_\_\_\_ Resident Unit #: \_\_\_\_\_

Resident Phone #: \_\_\_\_\_ Resident Email: \_\_\_\_\_

Authorized Signature (for Office Use Only) \_\_\_\_\_