



# COUNTRY CLUB VILLAGE APARTMENTS

1200 Office Park Road | West Des Moines, Iowa | 515-223-1180

January

### Office

McKenzie Robertson  
Christine Connor  
Jentry Saltzman

### Maintenance

Jamie Matheny  
Jordan Newman

### Office Hours

MON : 9:00—5:30  
TUES : 9:00—6:30  
WED : 9:00—5:30  
TH : 9:00—5:30  
FRI : 9:00—5:30  
SAT : 10:00—4:00

### Office

515-223-1180

### Emergency Maintenance

515-729-3599

### WDMPD Non-

### Emergency

515-222-3321

## Recycling Bin

Please note the recycling bin on property across from building 1208 is for recyclable items only, not trash. Please refer to the posted sign for guidelines of what to place in the bin. When taking out trash/recycling please be sure to not drag the items on the ground. This helps keep our buildings clean!

## Snow Removal Reminder

As we head into winter please remember that when parking cars to make sure the fender isn't over the sidewalk. This makes it very difficult for maintenance to shovel, therefore posing a safety hazard for those walking on the sidewalks and risks accidental damages to vehicles or CCV equipment. We appreciate your cooperation and understanding!

## Drain and Disposal Do's and Don'ts

Due to the high volume of maintenance requests for drain calls. The following are **not to be put down drains**: feminine products, paper towels, wipes, q-tips, wax or Scentsy wax, grease, plastic, any food items, meat fat or bones, drain clearing agents (Drano). Please make note of these instructions and contact the office with any questions.

## Information Updates!

If you've switched phone numbers, emails, or have a new car please make sure to get these updated with the office. We want to have all this information as updated as possible to make it easiest to communicate with you!



## Golds Gym

We have partnered with Golds Gym to offer our residents a discounted price of \$19.99 a month. If you would like more information, Stop in the office and grab a flyer!

## Social Media

Follow our Facebook and Instagram pages for updates and giveaways





# January



Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1 RENT DUE! HAPPY NEW YEAR! OFFICE CLOSED	2	3	4
5	6 LATE FEES ASSESSED!	7	8	9	10	11
12	13	14 PEST CONTROL 1180-1202	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## Pet Reminder

CCV prides itself on being a pet friendly community. However, pet waste not being disposed of has become a real concern for our community.

Not only is it unsightly, but more importantly, it can be unsafe to other pets, children and the environment. Residents are responsible for cleaning up after their pets. Failure to do so will result in a fine.

## New Siding

Have you checked out the new siding on buildings in Phase 2?!

In order to keep it looking this great, residents are not allowed to nail or add permanent fixtures to the side of the building .

Please contact the office with any questions!